



Complaints Form

Please see the Complaints Procedure Factsheet for further information.

Name: *(Optional)*

Address: *(Optional)*

Phone Number: *(Optional)*

Mobile: *(Optional)*

Nature of complaint:

Details of any action taken to date (phone calls, letters etc.):

Action you would like to see taken to resolve the complaint:

Any other details you would like to add so we can respond in the most helpful way and the complaint can be resolved based on all the facts:

Signature: *(Optional)*

Name: *(Optional)*

Date:

*Not enough room to say everything you want? Please include additional pages with this form.
We recommend you keep a copy of this completed form, and any accompanying letters or documents.*

Please return this form to:
Tableland Community Housing Association Inc. Attn: Management Committee
P.O. Box 917, Atherton Qld 4883 or email to manager@tch.org.au